

Enrolment Procedure

Process for Enrolment



The College enrolls students in all years, subject to availability. The Enrolment process must be followed for all applications.

PROCESS

1. Apply online through the Al Siraat College Website www.alsiraat.vic.edu.au.
2. Applications must complete, in full, the Enrolment Application Form with supporting documents required by the College;
 - (a) Birth Certificate/Passport
 - (b) Proof of Citizenship or Copy of Visa if relevant
 - (c) Immunisation certificate from Medicare
 - (d) Last 2 Semester school reports & NAPLAN if applicable

3. Pay the **non-refundable** \$100 processing fee.

4. Upon receipt of the Enrolment Application Form:

- (a) An applicant

(b) Each application is considered by the College Enrolment Panel, which will consider each application and make a determination based on the enrolment criteria.

(c) Prospective parents of other applicants must attend for an enrolment interview for a prospective student to do so.

(e) A letter or email indicating acceptance, placement on a waiting list, or non-acceptance will be communicated in writing to the Applicant.

5. Following successful completion of all of the above, the College may make an enrolment offer by way of a letter of offer to the Applicant or may advise the Applicants that the prospective student has been placed on the waiting list.

